

**COVER SHEET**  
**Pre-review Initial Case Assessment**

*This form was created with cold cases in mind; however, the form can certainly be used for current cases.*

Reviewing Detective: \_\_\_\_\_  
 Date of Review: \_\_\_\_\_  
 Report Number: \_\_\_\_\_  
 Date of Offense: \_\_\_\_\_  
 Victim: \_\_\_\_\_  
 Original Case Agent: \_\_\_\_\_

**SYNOPSIS**

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**SEXUAL ASSAULT CASE REVIEW CHECKLIST**

Questions	Yes	No	NA	Comments
Suspect named in original case?*				
Suspect arrested?				
Suspect known—consent defense?				
Suspect known—prior record?				
Previous prosecution record?				Status:
SAK available?				Location:
Submitted to laboratory?				Date:
Laboratory analysis completed?				Describe:
Other evidence available?				
Case entered into ViCAP?				
ViCAP searches conducted for similar cases/offenders?				
Evidence releasable?				
Victim status known?				Describe:
Jurisdiction?				
Within statute of limitations?*				
Witness(es) available?				

\*Applies to cold case sexual assaults only.

## Case Review Summary

*This form was created with cold cases in mind; however, the form can certainly be used for current cases.*

Current Case Agent: \_\_\_\_\_

Current Case Supervisor: \_\_\_\_\_

Date of Review: \_\_\_\_\_

Report Number: \_\_\_\_\_

Case Review Team Members Present: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### SEXUAL ASSAULT CASE POST-REVIEW CHECKLIST

- ✓ Review report(s) and all supplements.
- ✓ Review evidence and results of forensic analysis.
- ✓ Review supplements for all witnesses identified and witnesses to be interviewed or re-interviewed.
- ✓ Review identified suspect's information.
- ✓ Review victim status and the notification plan.
- ✓ Review any crime analysis.
- ✓ Assign specific follow-up tasks and completion dates.

### SUMMARY

#### **Evidence and Forensic Analysis:**

*Additional forensic processing possible with existing evidence?*

#### **Witnesses:**

*Witnesses to be interviewed or re-interviewed?*

#### **Suspect(s):**

*Suspect(s) identified or outstanding?*

#### **Victim:**

*Notification?*

#### **Crime Analysis:**

*Connections or similarities to other cases (via forensic evidence or the facts of the case)?*

